



# HAYFIELD WALKERS ARE WELCOME



## CONSTITUTION

### 1. ADOPTION OF THE CONSTITUTION

- 1.1. The group and its property will be administered and managed in accordance with the provision in this constitution.

### 2. NAME

- 2.1. The title of the organisation is “Hayfield Walkers are Welcome”, hereinafter called WaW.

### 3. OBJECTS

- 3.1. The overall aim of Hayfield WaW will be to promote Hayfield for the purpose of recreational walking for the benefit of local residents, visitors and the tourism economy of Hayfield and the surrounding area.
- 3.2. To take responsibility for monitoring Rights of Way within the Hayfield Parish boundary.
- 3.3. To be responsible for ensuring that Hayfield continues to meet the criteria set nationally for “Walkers are Welcome” status.
- 3.4. To work to maintain and improve facilities for walkers including but not exclusively, Rights of Way and public transport.
- 3.5. To publicise Hayfield WaW and the National Network
- 3.6. To encourage other towns and villages to become accredited.
- 3.7. To act in partnership with the community, businesses, relevant groups and Local Authorities to achieve these aims.
- 3.8. Hayfield WaW shall be operated as a not-for-profit organisation

### 4. POWERS

- 4.1. In addition to any other powers, Hayfield WaW may organise events and activities, and raise funds in order to further the objects to support the aims of WaW.

### 5. MEMBERSHIP

- 5.1. Membership shall be open to any individual, business or interested parties who share the objects of Hayfield WaW.
- 5.2. Hayfield WaW will keep a register of e-mail addresses of members and interested parties for the purpose of circulating minutes, notices and newsletters. This will be available to committee members for WaW purposes only.
- 5.3. Hayfield WaW will work to improve access for all for the purpose of the enjoyment of our local countryside and facilities.

### 6. INCOME AND PROPERTY

- 6.1. All income and property of Hayfield WaW shall be applied solely towards the promotion of the objects.

## **7. COMMITTEE**

- 7.1. Hayfield WaW will be managed by a committee, to be appointed annually, which will consist of at least six persons who support the objects.
- 7.2. The Committee shall have the power to co-opt additional members onto the Committee with the approval of a two-thirds majority of the Committee.
- 7.3. The Committee shall decide how roles and duties shall be shared to meet the objects.
- 7.4. Hayfield WaW shall meet a minimum of four times per year.
- 7.5. Hayfield WaW will endeavour to hold their yearly AGM in November.
- 7.6. Any four members of the Committee may call an extraordinary meeting of Hayfield WaW.
- 7.7. It is considered beneficial to include representatives from all tiers of local government on the Committee.

## **8. ACCOUNTS**

- 8.1. Hayfield WaW financial year shall commence 1 January and run to 31 December.
- 8.2. The appointed financial person shall keep proper financial records and shall report at each meeting to the Committee.
- 8.3. Accounts shall be subject to independent financial review at the end of the financial year.

## **9. BANK ACCOUNTS**

- 9.1. All monies received shall be paid into a bank account in the name of Hayfield Walkers are Welcome.
- 9.2. Cheques shall be signed by two members of the Committee who are not related.

## **10. AMENDMENTS**

- 10.1. This constitution may be amended in accordance with the approval of a two-thirds majority of the Committee providing it does not contravene National Network criteria.
- 10.2. The proposal of any amendment must be circulated with the appropriate Committee agenda with one week's notice.

## **11. DISSOLUTION**

- 11.1. The committee may dissolve Hayfield WaW with a two-thirds majority.
- 11.2. Any money and assets left after satisfaction of all debts and liabilities shall be applied to purposes in keeping with the objects of WaW.
- 11.3. All books and documents of Hayfield WaW shall be placed with such a person or organisation for safe keeping as the Committee decides.

Date adopted January 2019

Name: Roy Lyon, Chair

Name: Julie Gough, Secretary

Signature:

Signature: